



**MADISON COUNTY SOIL & WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS
July 17, 2025 7:00 P.M.
Regular Board Meeting**

Present:

Board:

Ric Barnes, Chairman & At-large Farming Public Rep.
Allen Hough, Vice-Chairman & Farm Bureau Rep.
TJ Stokes, County Legislator

Staff:

Steve Lorraine, District Manager
Amy Hayduke, District Clerk/Treasurer
Other:
Maryellen Sheehan, CCE Ag Educator

1. Call to Order

The meeting was called to order by Chairman Barnes at 7:07 PM.

2. Approval of Minutes

Minutes were emailed to the directors in advance for review and included in the board packets. *A motion to approve the June 2025 meeting minutes was made by Allen and seconded by TJ. Motion carried.*

3. Treasurer's Report – Amy Hayduke

The Treasurer's report, excluding the payroll reports, was sent to the directors in advance for their review. The board packets included the following reports for June 2025:

Bank Account Report, Unpaid Bills Detail, Paid Bills Detail, Check Detail, Deposit Detail, Payroll Summary, Vacation & Leave by Employee. *A motion to approve the June 2025 Treasurer's report was made by TJ and seconded by Allen. Motion carried.*

Bills – *A motion was made by Allen and seconded by TJ to approve payment of 13 bills in the amount of \$73,306.23. Motion carried.*

4. Manager's Report – Steve Lorraine

- Steve met with the lake association at DeRuyter Reservoir today regarding a WQIP grant.
- Our office has been busy with increased calls, site visits and making plans due to the recent flooding in the area.
- Carl finished the plans for manure storage for a farm in Eaton.
- Carl is overseeing completion of two manure storages – one in DeRuyter and the other in Eaton.
- We have multiple projects starting in the next couple of weeks.
- The 2024 Annual Report booklets from NCF and NACD were passed around.

5. FSA – No report. No one present

6. NRCS – No report, No one present. Steve Lorraine recently met with Even Sweeney from NRCS regarding the cooperative agreement. Carl is working on plans for NRCS, construction coming soon.

7. CCE – Maryellen Sheehan

Maryellen passed out a report and summarized some of the details. There was a discussion regarding invasive jumping worms that have been reported in the area.

8. Committee Reports

SWCC – Scott Fickbohm

- July 2025 SWCC report was included in the director's packets. Steve Lorraine summarized and discussed some of the details. Steve said that Scott Fickbohm and Ryan Cunningham are planning to attend our next board meeting. Ryan is replacing Scott as our Regional Environmental Analyst.

County – TJ Stokes

- The August board meeting will be held at the new facility at Delphi Falls.
- The DMV has been doing well keeping up with increased business.
- Steve reported that the request for our annual budget came from the county. The budget is due to the county by September 2nd.

9. NYACD – Blanche Hurlbutt's letter to directors was included in the member packets.

Steve handed out the NACD Northeast Region and NYACD Conference information and asked the board to let him know if they were interested in attending. It will be held in Syracuse 9/21/25-9/24/25. Troy Bishopp will be an instructor.

10. CDEA – Steve Lorraine

Steve reported that the Water Quality Symposium will be held in Rochester again this year. The Fall Skills Workshop information will be coming soon. The golf tournament will be 8/7/25 in Canastota.

11. Old Business

Outstanding bill from 2023 Tree Sale – After discussion, *a motion was made by Allen and seconded by TJ to write-off the unpaid balance. Motion carried.*

Surety Bond/ Insurance Coverage – Amy and Steve are collecting information and quotes. We will return to this at a future meeting.

CAFO policy – Steve handed out a new policy for the board to review. After discussion, *a motion was made by Allen, seconded by TJ, to approve the new sub-policy of the CNMP policy. Motion carried.*

Post pounder – The post pounder has been listed online. The bids are due by 8/8/25.

Project files retention/Disposition – We are waiting to hear back for the county clerk regarding this. We will return to it at a future meeting.

12. New Business

WQIP- *A motion was made by TJ to authorize Steve Lorraine to submit applications on behalf of Madison County SWCD for the WQIP grant. The motion was seconded by Allen. The motion carried.*

Internal audit – Steve reminded the board that they need to do an audit of the 2024 financial records.

RD 27 Cover Crop – As the grant is now closed, *a motion was made by Allen, seconded by TJ, to close the bank account. Motion carried.*

Quarterly Review of grants – A spread sheet of the grants was included in the board packet. It was reviewed. There were no questions.

Budget – Steve handed out a preliminary 2026 budget. He is waiting for quotes to come in for health, auto and business insurance. He will return with a final budget for the board's approval next month.

13. Other Business

We received the RD 19 AEM Award Letter from NYS Ag & Markets. We have been awarded \$720,000.

14. Next Meeting

August 21, 2025 at 7:00 PM.

15. Adjournment

Motion to adjourn made by TJ, seconded by Allen. Motion carried. The meeting was adjourned at 8:23 PM.

Amy Hayduke

Amy Hayduke, District Clerk/Treasurer

Date: 7/18/25

Ric Barnes

Ric Barnes, Chairman

Date: 8/21/2025

