



**MADISON COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS**  
**April 18, 2024**  
**Regular Board Meeting**

**Present:** Ric Barnes, Chairman  
Allen Hough, Vice Chairman  
TJ Stokes, County Legislator 7:05 arrival  
Jim Cunningham, County Legislator  
Amy Hayduke, District Clerk/Treasurer  
Steve Lorraine, District Manager

**1. Call to Order**

Chairman Barnes called the meeting to order at 7:02pm.

**2. Approval of Minutes**

Minutes were emailed to the board in advance for review. A motion was made by Allen, seconded by Ric to approve the March 2024 minutes. Motion carried.

**3. Treasurer's Report – Amy Hayduke**

Bills to Be Paid - A motion made by Allen, seconded by Jim to approve payment of outstanding bills. Motion carried.

A motion to approve the February 2024 report was made by Allen and seconded by Jim. Motion carried.

**4. Manager's Report – Steve Lorraine**

- Jess continues to work with our CAFO farms to get their CNMP's up to date.
- Jess has been working with some CAFO farms on spring fertilizer recommendations.
- Joann has been working on the BMP verification with the Upper Susquehanna Coalition.
- Joann has been working on a couple buffer plating plans in the Oneida Lake Watershed.
- Joann has been leading the tree sale effort that was held today.
- Tom has been working on several permit applications for DEC permits.
- Tom has been assisting Jess as needed with the Nutrient Management workload.
- Tom completed the design of an access road for a sheep farm in Brookfield.
- Troy has been working on multiple grazing plans for farms in the county.
- Troy has been assisting a farm on Buyea Rd with a fencing project for their beef herd.
- Troy and Steve have been working on a watering system for a farm pasture in Brookfield.
- Troy has been moving the post pounders around the county as requested. There is a waiting list.
- Andy completed multiple designs for stream work, and they have been bid out and awarded. Work will start per permit requirements.
- Andy completed two barnyard designs. One has been bid out and put on hold due to cost. The other bids are due tomorrow.
- Andy has been working on several DEC permit applications.
- Andy is overseeing construction of a diversion on a farm in Morrisville.
- Andy completed a design for a stream crossing for a farm in Canastota.

- Carl is working on three manure storage designs on two farms. Plans are to construct later this summer.
- Carl is working on a silage leachate collection system at a farm in Fenner.
- Carl has been overseeing a leachate collection system at a farm in Eaton.
- Amy and Steve completed and submitted two Ag NPS grant close outs to the NYS regional staff for review.
- Amy and Steve are currently working on three additional close outs- 2 Ag NPS and 1 High-efficiency Irrigation grant for a vegetable farm in the northern part of the county.
- Amy and Steve met with the staff to review the revised employee handbook.
- Amy and Steve continue to review district policies to bring to the board for review.

5. **FSA** – No report, no one present.

6. **NRCS** - No report, no one present.

7. **CCE** – Maryellen Sheehan

The April report was sent in advance and included with the member packets. (attached)

#### 8. **Committee Reports**

**SWCC** – The April 2024 report from Scott Fickbohm was included in the member packets. (attached)

**County** – TJ and Jim reported that they have been working on the budget. Steve and Jim discussed the possibility of Steve doing a presentation for the county Board of Supervisors that would describe what we do at SWCD.

9. **NYACD** – Blanche Hurlbutt

Blanche sent a letter with updates. It was distributed to the board members in their packets. (attached)

10. **CDEA**

The latest newsletter was sent via email and forwarded to the board members.

#### 11. **Old Business**

- Envirothon Invoice was discussed. Motion to table by TJ, Seconded by Jim. Motion carried.
- Morrisville-Eaton CTE Work Experience Program- Steve has not heard back from the contact person.
- New Computer- The new computer for Jess/Nutrient Management has been delivered and is up & running.
- Steve reminded the board that the annual board audit needs to be done. Amy passed around the checklist for the audit.

#### 12. **New Business**

- **Policy Review**
  - Steve discussed the increasing need for the board to define the term “farm” for project ranking and selection.
  - The newly made No-till Drill policy was discussed. Jim made a motion to accept the new policy and Allen seconded. Motion carried.
  - The No-till Drill usage agreement was also reviewed. Allen made a motion to accept the usage agreement as part of the new policy and TJ seconded. Motion carried.
  - Approved Expenses – A motion was made by Jim and seconded by Allen to amend Resolution #139 to include Spectrum.
  - The Procurement & Expenditures policy was also reviewed. A motion was made by TJ to accept the updated policy with the Procurement Chart that matches the state. The motion was seconded by Jim. Motion carried.
- **New Truck** – Steve is waiting for bids to come back through the state purchasing program.
- Steve reported that Open Farm Days is looking for sponsors.
- **Part C Budget review** – A motion to accept the proposed budget was made by Jim and seconded by Allen. Motion carried.

**13. Next Meeting**

May 23<sup>rd</sup> at 7 pm.

**14. Adjournment**

Motion to adjourn made by Jim, seconded by Allen, motion carried. The meeting was adjourned at 8:16 pm.

*Amy Hayduke*

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Amy Hayduke, District Clerk/Treasurer

Date: 03/29/2024

*Ric Barnes*

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Ric Barnes, Chairman

Date:

