



**MADISON COUNTY SOIL & WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS**  
**September 19, 2024 7:00 PM**  
**Regular Board Meeting**

**Present:** Ric Barnes, Chairman  
Jim Cunningham, County Legislator  
TJ Stokes, County Legislator  
Steve Lorraine, District Manager  
Amy Hayduke, District Clerk/Treasurer  
Troy Bishopp, District Program Specialist

**1. Call to Order**

Chairman Barnes called the meeting to order at 7:03 pm.

**2. Approval of Minutes**

Minutes were emailed to the board in advance for review. A motion was made by Jim Cunningham, seconded by TJ Stokes to approve the August 2024 meeting minutes. Motion carried.

**3. Treasurer's Report – Amy Hayduke**

The Treasurer's report, minus the Payroll Summary, was emailed to the board in advance for review.

The board packets included the following Quickbooks reports for June 2024:

Bank Account Report, Unpaid Bills Detail, Paid Bills Detail, Check Detail, Deposit Detail, Payroll Report  
Bills to Be Paid – A motion was made by Jim Cunningham, seconded by Ric Barnes to approve payment of 22 bills in the amount of \$956,745.34. Motion carried.

A motion to approve the August 2024 Treasurer's report was made by Ric Barnes and seconded by Jim Cunningham. Motion carried.

**4. Manager's Report – Steve Lorraine**

- Jess Heim and Tom Conklin are finishing up CAFO spreading schedules and will have them to the farms by the end of the month.
- Tom Conklin is finishing up the USC Buffer maintenance project.
- Tom Conklin and Troy Bishopp have been finishing up a couple of small fence projects – Town of Hamilton, Cowaselon Ditch, Crumb Storage.
- Troy Bishopp oversaw completion of a grazing system at the Gillis Beef farm in Nelson.
- Troy Bishopp has been finishing up some grazing plans that he has been working on.
- Troy Bishopp has been working with the CDEA to develop the training schedule for the Water Quality Symposium to be held in Rochester in March 2025.
- Troy Bishopp continues to move the post pounders around the county as needed.
- Andy Haslauer and Meghan Bohnert oversaw completion of a barnyard project at a farm in Smithfield.
- Andy Haslauer and Meghan Bohnert oversaw completion of an emergency flood repair in the town of Cazenovia. They are now developing a design for the site for next summer.
- Andy Haslauer and Meghan Bohnert are overseeing construction of a covered barnyard project for a beef farm in Brookfield.

- Any Haslauer & Meghan Bohnert are working on multiple designs for stream and flood mitigation projects.
- Carl Bartlett and Meghan Bohnert are overseeing completion of two circular storages. One is in Lebanon and the other is in the town of Hamilton.
- Carl Bartlett is overseeing construction of a lined earthen storage in the town of Madison.
- Carl Bartlett completed the Cowaselon mowing for this year. About 9.5 miles of ditch bank was mowed.
- Carl Bartlett is finishing up a design on a circular concrete storage for a farm in Lebanon to be built next summer.
- We have been assisting an Amish farm with a large pond project in Fenner.
- Andy Haslauer and Steve Lorraine have been assisting the Town of Sullivan with two flood mitigation projects to be installed next week.
- We have been making multiple site visits in the town of Sullivan for drainage-related complaints.
- Steve Lorraine has continued to work with Regional Planning on the Oneida Lake 9E Watershed Plan.
- Steve Lorraine continues to work with the Village of Cazenovia on a wellhead protection plan.
- We are getting ready to start cover crops. Just waiting for parts for the drill.

5. **FSA** – No report, no one present.

6. **NRCS** - Steve Lorraine signed the agreement with NRCS for work to be done in 2025.

#### 7. **CCE**

The September report from Maryellen Sheehan was included with the member packets.

#### 8. **Committee Reports**

**SWCC** – The September 2024 report from Scott Fickbohm was included in the member packets. Steve Lorraine reviewed some points of interest from the report.

**County** – Jim Cunningham/TJ Stokes

- County officials have been busy with the budget.
- Eatonbrook Reservoir has been lowered 4' at the dam to facilitate removal of some trees near the dam.

9. **NYACD** - A letter from Blanche Hurlbutt was included with the member packets.

10. **CDEA** – Steve Lorraine reported that the Conservation Skills Workshops are coming up. Tom Conklin and Jessica Heim are going to classes. He also reported that the Water Quality Symposium will be in March 2025.

#### 11. **Old Business**

- Steve Lorraine reminded the board that the annual board audit needs to be done.
- OSC audit of Otsego County SWCD – A “Quarterly Grant Update” report sample was included in the board member packets. This was an item that the OSC found was not being done when they audited Otsego County. We plan to give this to the board quarterly, starting next month. The information in the report was discussed. Some changes, as requested by the board, will be made for October report.
- Personnel Policy was not discussed. Will return to at a later date.
- NYACD Annual Meeting registration deadline is 9/20/24.

#### 12. **New Business**

- RD 1 of CAFO ENMMP will be discussed at the October meeting.
- Part B project for 2025 – Using the \$6,000 from the state for personnel cost on flood mitigation projects was discussed and there were no objections.
- Banking Positive Pay was discussed. The board asked Amy Hayduke to check with NBT bank with some follow up questions. To return to discussion next month.

#### 13. **Other Business**

- Troy Bishopp addressed the board regarding his upcoming resignation. His official resignation date will be determined at the next board meeting.

**14. Executive Session** – No executive session was needed.

**15. Next Meeting**

October 17, 2024 at 7:00 pm.

Please note that we will switch to noon meetings starting in November.

**16. Adjournment**

Motion to adjourn made by TJ Stokes, seconded by Ric Barnes Motion carried. The meeting was adjourned at 8:24 pm.

*Amy Hayduke*

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Amy Hayduke, District Clerk/Treasurer

Date: 9/19/24

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Ric Barnes, Chairman      Date: \_\_\_\_\_